



Salop Teaching Partnership Privacy Notice

This Privacy Notice provides details of the personal data that we collect from you, what we do with it, how you might access it and who it might be shared with.

Our Contact Information

The Priory School (Data Controller)
Longden Road
Shrewsbury SY3 9EE
01743 284 000
stp@pri.318education.co.uk

How we use personal information

We collect, receive and process personal information and data from individuals, partner schools, Higher Education Institute, the Department For Education and other professional agencies

How we use personal information

- To contact you with relevant information regarding our ITT services
- To provide you with Initial Teacher Training through our ITT Programme
- To provide you with the support you need to achieve Qualified Teacher Status
- Access and evaluate the quality of our services and improve performance
- To produce statistical data relating to our services

This information will include:

- Personal Information (such as name, date of birth, contact details, qualifications, DBS, employment history and references, TRN)
- Special Category characteristics (such as Gender, disability and health needs)
- Assessment Information (such as academic progress and grades, placement subject and employment destination)

Our Lawful Basis for processing this information is:

We collect and process information about you under Article 6(1) (a), (b) &(e) of the GDPR:

- (a) Consent:** the individual has given clear consent for you to process their personal data for a specific purpose.
- (b) Contract:** the processing is necessary for a contract you have with the individual, or because they have asked you to take specific steps before entering into a contract.
- (e) Public Task:** the processing is necessary for you to perform a task in the public interest or for your official functions, and the task or function has a clear basis in law.

We collect and process special category information about you under Article 9(2) (a), (b) & (g) of the GDPR:

- (a) Explicit consent
- (g) Reasons of substantial public interest (with a basis in law) in accordance with paragraphs 8 (a) & (b) Schedule 1 Part 2 of the DPA (2018)



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- (j) Archiving, research and statistics (with a basis in law) in accordance with Paragraphs 4 (a) & (c) Schedule 1, Part 1 of the DPA (2018)

Sharing personal data:

We will not share your personal data without consent (unless the law and 3-18 Trust policies allow us to do so e.g. safeguarding). Organisation that we regularly and routinely share personal data with are:-

- Higher Education Institution (University of Chester)
- Partner Schools (Local Authority, Academy and independent schools or Further Education Institutions who have agreed to host Associate Teachers in partnership with STP)
- Statutory Government departments or bodies (DfE/OFSTED)
- External Training Providers
- ICT Service Providers
- Subject Knowledge Enhancement (SKE) Providers
- Providers of services within or on behalf of the School (e.g. catering providers)
- External Partner Agencies (e.g. NASBTT, Now Teach)

Protecting your personal data

To ensure personal data is kept safe we have the following controls in place:

- Information will not be used for any purpose other than those stated in this notice
- Information will be held within secure systems/locations, with appropriate levels of security, that comply with relevant data protection legislation
- Information will only be shared for lawful purposes and with an appropriate level of security that complies with relevant data protection legislation
- Information will not be held for longer than is necessary, after which it will be securely destroyed, in line with Trust data retention policies.
- Information will be processed in accordance with the Data Protection Act 2018 legislation and the UK-GDPR General Data Protection Regulation
- Information about pupils will not be disclosed to anyone without parental consent or unless the law and our policies allow us to do so.

Accessing your personal data

To make a request to access your personal data please contact:

stp@pri.318education.co.uk

07749 625 650

Supervisory Authority

If you wish to make a complaint you can contact the supervisory authority below:

Information Commissioners Office (ICO)

Wycliffe House,

Water Lane

Wilmslow

Cheshire SK9 5AF

<https://ico.org.uk/make-a-complaint/>

ICO Helpline: 0303 123 1113

Date reviewed:

25/04/2023